

**Idaho Library Association Executive Board Meeting
October 7, 2006
University Inn, Moscow
Minutes**

Present

Anne Abrams, Annie Adamson, Lynne Bidwell, Pam Bradshaw, Val Fenske, Cathy Gray, Barbara Greever, Tamra Hawley-House, Ann Joslin, Elaine Leppert, Pam Juel, Linnea Marshall, Gina Persichini, Steve Poppino, Sandy Pratt, Sandra Shropshire

Meeting Called to Order at 8:43 a.m. (Hawley-House)

Agenda Review (Hawley-House)

Add Old business

- Intellectual Freedom Fund Guidelines
- Budget Requests

Add New business

- ILA board travel reimbursement recap

Announcements (Hawley-House)

No announcements.

Minutes from Oct. 4, 2006

MSC: (Shropshire/Poppino) Motion to approve the Oct. 4, 2006 Minutes as corrected.

2006/07 Board Meeting and Legislative Breakfast Dates

The Executive Board is comprised of the following members: President, Vice-President/President-Elect, Treasurer, Immediate Past President, PNLA Representative, ALA Councilor, Secretary, and division chairpersons. The State Librarian is an ex-officio voting member.

All Executive Board members are expected to attend each Board meeting. However, we all know that life happens so if you are unable to attend the Board meeting, please email board@idaholibraries.org as soon as you are aware that you won't be able to attend the meeting.

Other Board members, i.e. committee chairs are not required to attend Board meetings, unless they are asked to by the President. They are always welcome to attend, but we need to weigh the associated costs accordingly.

2006/07 Board Meetings & Legislative Breakfast

Nov. 17, 2006

8:00 a.m. – 9:00 a.m. Annual Conference Update
9:00 a.m. – 4:00 p.m. Executive Board Meeting

Jan 10, 2007

8:00 a.m. – 9:00 a.m. Annual Conference Update
9:00 a.m. – 4:00 p.m. Executive Board Meeting

Jan. 11, 2007

Legislative Breakfast

April 20, 2007

8:00 a.m. – 9:00 a.m. Annual Conference Update
9:00 a.m. – 4:00 p.m. Executive Board Meeting

The October 2007 meeting will take place the day before the next annual ILA Conference.

Division Report: Academic/Special Libraries

No report. Nancy Young and Phil Homan were unable to attend the conference. Laurie Francis, Academic/Special Division Vice Chair/Chair-Elect chaired the division meeting at the conference and took the meeting notes. She was unable to attend the Board meeting.

Division Report: Ed Media (Juel)

Juel reported that members of the division want to continue the School Library award. She shared that AASL approached her to work more closely with the national group and requested board approval to apply for the institutional membership at no cost. Future costs associated with this membership will be brought before the Board as needed. The Ed Media members who attended the division meeting on Oct 6th approved applying for affiliate status.

MSC: (Bidwell/Fenske) Move that ILA apply for affiliate membership in AASL, American Association of School Librarians. Juel will follow up.

Division Report: Public Libraries (Leppert)

The division recommends that Anne Hankins, Kuna Library District, serve as the Public Library Division Chair.

The Public Library of the Year award banner is printed every year. The banner cost should be added to the budget.

The division bylaws need to be revised. The rotation of officers needs to be more clearly defined. The responsibility for the Public Library of the Year award has been moved to the Scholarships & Awards Committee. The bylaws need to be edited to reflect this change.

There is interest in offering a children's picture book award. The division will form a committee to work out the details and present their ideas to the Scholarships & Awards Committee. The division will communicate with the PNLA Book Award Committee about their ideas for the children's picture book award.

Trustees/Friends Report

No report. Three people attended the Trustees/Friends division meeting. There was no one to lead the discussion.

Preliminary Conference Report (Poppino & Gray)

The total registration was 177, not including non-ILA speakers or exhibitors. There were 7 onsite registrations. The conference income was \$36,884.

Gray reported that there was a program during each session for all four divisions. She didn't hear any negative comments regarding the programs. She thanked everyone who helped with the conference.

The attendance for the business meetings was low. Adding a drawing at the end of the business meeting might help boost attendance. Another idea is to close the Internet Café during the business meeting.

Door Prizes - Posting the winners on a bulletin board is a good idea that should be continued for the next conference.

Technology Time - This was very successful and should be continued for the next conference. It's an opportunity to informally ask questions about new technology. Splat should be approached to see if they would like to be involved next year.

Local Arrangements (Greever)

There needs to be more guidance regarding presenting thank-you gifts to non-ILA speakers. It is awkward to present a gift to non-ILA panelists when the panelists who are ILA members aren't eligible to receive a gift. Since the Board can approve the use of ILA funds for gifts, it is recommended that thank-you gifts for all conference speakers be included in the conference planner's budget for next year.

Exhibits Report (Marshall)

See report.

Appointment of Incoming/Continuing Committee Chairs (Hawley-House)

Public Libraries Chair – Ann Hankins

Constitution & Bylaws Committee Chair – Mary Dewalt

Public Relations & Advocacy Committee Chair – Julie Woodford

Intellectual Freedom – Michael Greenwood will continue to chair, 2006/07

MSG (Poppino/Abrams) Move to approve the committee chair appointments as listed.

Meeting Related Expectations of New Committee Chairs (Hawley-House)

Hawley-House distributed the guidelines for communication. She would like everyone to use these guidelines this year, 2006/07. [Guidelines for Communication of Incoming Committee Chairs and ILA Board](#)

Board Liaison to Committees (Hawley-House)

Tabled until future meeting.

Strategic Plan (Hawley-House)

Hawley-House requests that all the officers and committee chairs think about the future direction of ILA. She would like each person to think about their area of responsibility, review the [Strategic Plan](#), and edit it if necessary. A discussion of the Strategic Plan will be on agenda for the November Board meeting. She also requests that each officer and committee chair read the [Bylaws](#) and [Policies & Procedures Manual](#).

LibIdaho Listserv (Joslin)

There was a discussion at April 2006 Board meeting about moving the listserv to a non-state agency. Joslin has been investigating how to move the listserv. Joslin spoke to Dan Lester, BSU Library, who started the listserv in the early 1990's. Lester is willing to facilitate the transfer of the listserv to another agency. This move is supported by BSU Library Dean, Marilyn Moody. Joslin has had some preliminary talks with BCR. BCR is willing to host the listserv, but not to moderate it. ILA will need to provide someone to moderate it. Poppino will contact ILA's webmaster and investigate the transition costs and maintenance fees and report back at the November Board meeting.

Conference Site Selection (Pratt)

See report.

MSC (Fenske/Persichini) Moved to accept Shilo Inn in Idaho Falls, for the 2008 conference site, and accept the recommendation that the 2009 conference be held in Central Idaho and the 2010 conference be held in North Idaho.

Continuing Education Report (Gray)

See report.

Old Business

Draft Guidelines for the Appropriate Use of Money Contained in the ILA Intellectual Freedom Fund (Fenske for Greenlee)

Michael Greenlee created the draft guidelines. The Board recommended that the Past-President serve on this committee. Fenske will review draft guidelines with Greenlee, in regards to the Intellectual Freedom Committee recommendations for the draft guidelines. www.idaholibraries.org/minutes/if/iff-draft-10-4-06.pdf

New Business

Budget Request (Poppino & Bradshaw)

Bradshaw created the new 2007 Budget Request form. The 2007 Budget Request needs to be submitted to Poppino by Oct. 30, 2006.

ILA Board Travel Reimbursement Recap (Hawley-House)

Reimbursement for Board members attending the annual conference - ILA will pay for the Friday night lodging, if there is a Saturday meeting. ILA will not reimburse for travel or for meals during the conference. Breakfast will be served during the Saturday meeting.

- The legislators need to be informed about the resolutions passed. Hawley-House will communicate with Erin Hasler and the ALA office.

- Gray will contact Stephen Abram about accessing his PowerPoint slides.

Meeting Review

- + Kept on task
- + Good job of getting through all the agenda items
- + Lots of good food
- + Nice to have a meeting room with lots of light
- + Meeting room was quiet
- + Nice room size
- Meeting room was too warm

The meeting was adjourned at 11:40 a.m.

Respectfully submitted,

Lynne Bidwell
ILA Secretary

