

**Idaho Library Association
Trustees and Friends Division
Report
10/3/05**

There have been two major issues of concern to the Trustees and Friends Division since the last report to the board. The first item has been the revision of the division bylaws that have only recently come to surface with a date of 1984. The current chair had never been aware of such a document before, and it was sorely in need of updating to conform more closely to the present direction, objectives, and realities of the division. The second item concerned finding a replacement for the retiring chair who has served since 2001.

The new, streamlined version of the by laws is attached to this report. The revised by laws will be presented to the Trustees and Friends Division meeting at the annual conference for approval, and a report of the results will be given at the board meeting October 8, 2005.

After an exhaustive search interviewing several potential candidates, I am happy to report that I have appointed Dr. Sid Eder as my successor in whom I have every confidence. Sid recently retired as the director of the University of Idaho Enrichment Program, a position in which he demonstrated a tremendous amount of creativity. He successfully ran this entity for the university on a profitable basis, something the university itself has not managed to do.

With a B.A. from UCLA and a Ph.D. from Arizona State University, since 1977 he has been a college administrator until his retirement in 1998 at such schools as University of New Hampshire, Lewis and Clark College in Portland, Oregon, and the University of Idaho. His lifelong association with libraries began in 1940, when he received his first library card. He has had an omnipresence in public libraries ever since. Sid was an active member of the Friends of Moscow Library and served several terms. He is what I consider a perfect person for the position, and I know that board members will enjoy working with him and appreciate his creativity.

I made the decision not to publish the usual newsletter in August this time because I intended to write a letter to the Trustees and Friends accompanied by the by laws and the announcement of my successor. However, both issues took longer than expected to accomplish, and there was not sufficient time remaining. The result is that we have saved money, selected a great, new Trustees and Friends Division Chair, and will simply vote on the new by laws at the annual meeting.

In the course of recasting the by laws, I discovered that the Friends and Trustees and Other membership categories provided for in the division by laws are not tracked by the registration form, and therefore we have no idea how many members there are in each of the three categories. Because it would be useful to know this information, I am submitting a motion to the board to approve the tracking of these categories by means of a check box on the membership application form and conference registration forms.

In closing this, my final report, I just want to say that I have enjoyed my tenure as division chair tremendously and have been privileged to work with a group of professionals whom I have grown to admire greatly for their dedication and service to others, a model to admire and emulate. I will miss you all and ILA too, but I'll be watching from the sidelines for another chance to jump in to help out whenever I can.

EBooks rule; treebooks drool!

Respectfully submitted
Timothy S. Hillebrand, Ph.D.
Chair

TRUSTEES AND FRIENDS DIVISION

BYLAWS

ARTICLE I

Name

The word "Association" used hereinafter shall refer to the Idaho Library Association and the word "Division" used hereinafter shall refer to the Trustees and Friends Division of the above Association.

ARTICLE II

Authority

The Division shall be governed in all matters by the Constitution and Bylaws of the Association, and the Bylaws of the Division in this order. No Division may incur expense on behalf of the Association unless authorized to do so by the Executive Board, nor may any Division commit the Association by any declaration of policy except in such matters as have been affirmed by the Executive Board to be the responsibility of the Division.

ARTICLE III

Purpose

The purpose of this Division shall be to advance the common library interest and library knowledge of those citizens holding the position of Library Trustee in the State of Idaho, and Friends of Libraries who have an active interest in working toward the development of better library service in Idaho.

ARTICLE IV

Membership

Section 1. Membership Classification. Membership in this Division shall be of three classes:

- a. Trustees of libraries in the State of Idaho
- b. Friends of libraries in the State of Idaho

Section 2. Membership Year. The Division membership year shall be the same as the Association membership year.

ARTICLE V

Officers and Executive Board

Section 1. Officers. The principle officer of this Division shall be a Chairperson. At the discretion of the Chair, a Vice-chairperson (Chairperson-elect), and a Secretary may be appointed, but these positions are not mandatory.

Section 2. Executive Board. The above named officers may serve as the Executive Board of the Division.

Section 3. Appointments. For the purpose of expediting the selection of officers, the Chairperson shall have the power to appoint all the officers and any necessary committee members.

Section 4. Term of Office. The officers shall serve for a term of two years.

Section 5. Vacancies.

- a. In case the office of Chairperson becomes vacant, the Vice-Chairperson shall assume office.
- b. If there is no one on the executive committee to assume the vacant Chair position, the President of the Idaho Library Association shall appoint a new Chairperson.
- c. A vacancy in the office of secretary may be filled by appointment at the discretion of the Chairperson.

Section 6. Duties of Officers. The duties of the officers shall be those usually pertaining to such positions, in addition to the following:

- a. Chairperson:

1. Shall prepare a written report for the Division, for presentation at the annual business meeting of the Association.
2. Shall be Chairperson of the Executive Board of the Division.
3. Shall plan the program for the Division, for the Annual Conference.
4. Shall serve as a voting member of the ILA Executive Board, and the Association Nominating Committee.
5. Shall plan Regional Trustee workshops, or Governor's Conferences, with the State Librarian, when co-sponsored by the Division and the State Library.
6. Shall submit bills for Division expenses, within authorized limits, to the ILA Executive Board.
7. Shall transmit the names of the new Division officers to the ILA Secretary, immediately, upon appointment.
8. Shall present a copy of the minutes of any Division meetings to the outgoing ILA Secretary for inclusion in the proceedings of the Conference and publication in the Idaho Librarian.
9. The Chairperson is responsible for the production of a Trustees and Friends Newsletter to be disseminated in March and August. The newsletter is to be an informative vehicle meant to increase the knowledge and effectiveness of Trustees and Friends. The March edition should highlight the content of regional meetings, and the August edition should focus on the annual convention. Both should encourage Trustees and Friends to attend and stress the benefits. The Chairperson may elect to do the newsletter him/herself or delegate all or parts of it to responsible others.

b. Vice-Chairperson:

Shall be the Chairperson-elect and shall serve as temporary Chairperson in the absence of the Chairperson and shall be responsible for duties assigned by the Chairperson.

c. Secretary:

1. Shall keep accurate account of proceedings of all Division meetings.

2. Shall prepare correspondence as Chairperson directs.
3. Shall have custody of the minutes and other records.
4. Shall prepare a copy of the minutes of Division meetings at the Conference to be given to the Division Chairperson at the close of the Conference.

ARTICLE VI

Meetings

Section 1. Annual Business Meeting. The annual business meeting shall be held in conjunction with the Annual Conference of the Idaho Library Associates. The order of business will be as follows:

- a. Call to order
- b. Minutes
- c. Unfinished Business
- d. New Business

Section 2. Special Meetings. Special meetings of the Division may be arranged by the Executive Board.

Section 3. Workshops or Conferences. This Division will cooperate with the Idaho State Library in efforts to improve the quality of existing library services and to extend library facilities to areas not now served. This Division may sponsor Regional Trustee Workshops, and/or Governor's Conferences for trustees and other interested citizens, or may co-sponsor such workshops and/or conferences with the Idaho State Library.

ARTICLE VII

Committees

Section 1. Special Committees. Special committees may be appointed by the Chairperson. Such committees shall serve until completion of the work for which they were appointed.

Section 2. Nominating Committee. A nominating committee of three members shall be appointed as needed.

1. To be appointed by the Chairperson from his or her own locality.

ARTICLE VIII

Quorum

A quorum for the transaction of business shall consist of five (5) members of the Division.

ARTICLE IX

Amendments

The Bylaws may be amended by notification of membership via mail or email. Approval shall be assumed unless there is an objection voiced by more than one third of the membership 10 days after the mail date. The Bylaws may also be amended at the annual meeting with a two-thirds majority vote.