

Constitution and Bylaws (Policies and Procedures) Committee Report
January 2007
Mary DeWalt

As requested, I have reviewed ILA board meeting minutes of 2005 and 2006 in search of issues relating to Policy/Procedure and/or Bylaws that may require updating. I have discovered a small number of areas in need including:

October 2006 meeting –

- 📖 Rotation of officers needs to be clearly defined in Bylaws
- 📖 Public library of the year has been assigned to scholarship/awards committee

April 2006 meeting -

- 📖 The ILA Board directs that the following changes be made to the Policies & Procedures manual. The ILA Board establishes and sets criteria for any awards to be presented at the annual conference. It is the responsibility of the Scholarship Recruitment and Awards Committee to select recipients based on the criteria set and to inform the President, Vice-President, Past President, Secretary and Treasurer of the award recipients by a date set by the ILA Board each year
- 📖 The criteria and draft of the application for the Idaho School Library Media Program of the Year award have been completed.

April 2005 meeting -

- 📖 Policies/Procedures Review. Sandi Shropshire prepared an outline for us to consider, which Phil Homan distributed. Other issues: Nancy Rosenheim made suggestions regarding the Bibliography Committee that may need to be brought into alignment. Cynthia Toppen presented a list of comments under a separate mailing. Norma Jean Sprouffske raised another question with Sandi that needs to be incorporated into the policy. The board decided to wait for the draft of the conference manual before considering the suggestions raised by Toppen as many of the procedures may best be covered under this other document.

I also request clarification on information regarding committees found within Section IV Committees of the Policies and Procedures document as compared with Article VI - Committees within the Bylaws. Details will be provided at the January meeting.